

**MINUTES OF THE FAIRFAX COUNTY
TENANT-LANDLORD COMMISSION**

June 18, 2015

Fairfax County Government Center
12000 Government Center Parkway
Fairfax, Virginia 22035
Conference Room 9
Chair Congleton presiding

Attendees:

Commissioners, Kocsis, Geier-Smith
Panettieri, Gomez, Congleton

Absentees:

Park

Staff Attending:

Staff Attending:
Michael S. Liberman, Director
Cable and Consumer Services
Susan C. Jones, Branch Chief
Consumer Affairs Branch
Vee Johnson, Consumer Specialist
Consumer Affairs Branch

The meeting was called to order at 7:55p.m. by Chair Congleton.

Minutes

- A motion was made by Commissioner Gomez and seconded by Commissioner Panettieri to approve the minutes from April 16, 2015. The motion carried unanimously.

Reports

- Chair Congleton did not have a report.

Director's Report

- Director Liberman introduced Rebecca Makely, Fiscal Manager, Mail & Administrative Services Branch.

Staff Report

- Staff summarized a case regarding a landlord who refused to honor a tenant's signed lease renewal agreement. According to the tenant, after the lease renewal was signed, the landlord sent the tenant a notice to vacate. After Consumer Affairs contacted the landlord, the landlord claimed that the lease renewal was improperly executed, but agreed to honor the signed agreement and allowed the tenant to complete the lease renewal term.

Commission Matters

- As requested by Commissioner Gomez, information was distributed to the Commission regarding the county's Affordable Dwelling Unit Program and the Workforce Dwelling Unit Rental Program.
- No updates to the calendar at this time. The next scheduled meeting is August 20, 2015.

Unfinished Business

- None

New Business

- The Bylaws were reviewed based on updates made by the County Attorney. A motion was made by Commissioner Gomez that the updates presented be accepted and the Bylaws approved. This motion was seconded by Commissioners Panettieri and Geier-Smith. The motion carried unanimously.
- The Tenant-Landlord Commission FY2015 Annual Report was reviewed. Comments and suggestions received from Commissioners will be incorporated. A motion was made by Commissioner Geier-Smith to approve the Annual Report and forward it to the Board of Supervisors. The motion was seconded by Chair Congleton and Commissioner Kocsis. The motion carried unanimously.
- A summary of the 2014 Fairfax County Rental Housing Complex Analysis was distributed to the Commission. Staff from the Economic, Demographic and Statistical Research Division of the Department of Neighborhood and Community Services is available to provide details regarding the methodologies used to prepare this annual report. The Commission requested that this information be presented at the October meeting.
- Meeting dates for 2016 were discussed. The Commission will meet in February, April, June, August, October and December of 2016.

Adjournment:

A motion was made by Commissioner Gomez and seconded by Commissioner Panettieri to adjourn the meeting. The meeting was adjourned at 8:30p.m.